



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority

# FINANCE AND RESOURCES COMMITTEE OUTCOMES

Report of the Chair of the  
Finance & Resources Committee

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**Agenda No:**

**Date:** 17 December 2010

**Purpose of Report:**

To report to Members on the business and actions of the Finance and Resources Committee meeting of Friday 15 October 2010.

## CONTACT OFFICER

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## 1. BACKGROUND

As part of the revised Governance arrangements the Authority has delegated key responsibilities for Finance and Resources to the Finance and Resources Committee. As part of those delegated responsibilities, the Chair of the Finance and Resources Committee and the Management lead report to the Authority on its business and actions as agreed at Fire and Rescue Authority meeting on 1 June 2007.

## 2. REPORT

- 2.1 The minutes of the Finance and Resources Committee held on Friday 15 October 2010 are attached to this report at Appendix A. The following summarises the main points of the papers discussed at the meeting.
- 2.2 The Committee was firstly in receipt of a report seeking approval to the early replacement of the two Aerial Ladder Appliances currently in service in accordance with a plan set out in the report. It was resolved that, subject to consultation with the Chair and Councillor Pettengell, the Chief Fire Officer:
- (1) explore the purchase of a second-hand aerial ladder appliance, which had a more reliable performance design, with the aim that one would be purchased which was less than 10 years old;
  - (2) consider the three options for one of the Magirus appliances – return it to the leasing company (requiring the payment of a penalty), buy the appliance from the leasing company or continue to lease it – and consider the best financial option;
  - (3) provide an operational view on the position with the appliances;
  - (4) begin procurement of a new machine which would come on stream in year 3 and the necessary amendments be made to the capital programme.
- 2.3 The Committee also gave consideration to a report which sought the approval of Members of plans to comprehensively update the format and content of the Authority's financial regulations, and also sought approval of a number of minor revisions to Finance Standing Orders and Financial Regulations in the interim. It was resolved that the plans to update the format and content of the Authority's financial regulations and the amendments to the current version of financial standing orders and financial regulations be approved as set out in the appendices to the report and that the Chief Fire Officer ensure that reference was made in the regulations to 'Cardiff checks.'
- 2.4 The Committee were additionally in receipt of a series of reports which were all noted. These were:
- 2.4.1 Prudential Code Monitoring Report to 31 August 2010 – updating on performance up to 31 August 2010 relating to the prudential indicators for capital accounting and treasury management.

2.4.2 Capital Budget Monitoring Report to 31 August 2010 – updating on capital programme progress in the year 2010/11 to the end of August 2010 and analysing significant variances against the original programme.

2.4.3 Revenue Monitoring Report to 31 August 2010 – updating on financial performance of the Service in the year 2010/11 to the end of August 2010, and analysing significant variances against the original budget.

### **3. FINANCIAL IMPLICATIONS**

All of the reports considered by Finance and Resources Committee on 15 October 2010 were finance related. However, there were no significant financial implications arising from those reports.

### **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

All human resources and learning and development implications were considered as part of the original reports submitted to the Finance and Resources Committee.

### **5. EQUALITY IMPACT ASSESSMENT**

An initial equality impact assessment has identified no specific aspects relating to a disproportionate effect in respect of the key equality strands.

### **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

### **7. LEGAL IMPLICATIONS**

There are no legal implications arising directly from this report.

### **8. RISK MANAGEMENT IMPLICATIONS**

There are no additional risk management issues arising from this report other than those specifically reported to the Committee as part of the reports under consideration.

## **9. RECOMMENDATIONS**

That Members note the contents of this report and the business undertaken by the Finance and Resources Committee.

## **10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

Councillor Penny Griggs  
**CHAIR OF FINANCE AND RESOURCES COMMITTEE**

FOR NOTE

## APPENDIX A



### NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AND RESCUE AUTHORITY

#### FINANCE AND RESOURCES COMMITTEE

#### **MINUTES**

of meeting held on **15 OCTOBER 2010** at Fire and Rescue Service Headquarters, Bestwood Lodge from 10.00 am to 10.55 am.

#### **Membership**

^ Councillor P Griggs (Chair)  
Councillor V Bobo  
Councillor A Foster  
Councillor T Pettengell  
Councillor M Wood

Members absent are marked ^

Present as observer – Councillor Pulk.

#### **10 APOLOGY FOR ABSENCE**

An apology for absence was received from Councillor Bobo.

#### **11 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

#### **12 MINUTES**

#### **RESOLVED**

- (1) that the next meeting of the Committee scheduled for Friday 14 January 2010 be held at 2.00 pm, instead of at 10.00 am, as a councillors' briefing session had been arranged on that morning;**

- (2) that the minutes of the last meeting held on 9 July 2010, copies of which had been circulated, be confirmed and signed by the Chair.

### **13 AERIAL LADDER APPLIANCES**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, regarding the early replacement of the two aerial ladder appliances currently in service.

**RESOLVED that, subject to consultation with the Chair and Councillor Pettengell, the Chief Fire Officer:**

- (1) explore the purchase of a second-hand aerial ladder appliance, which had a more reliable performance design, with the aim that one would be purchased which was less than 10 years old;
- (2) consider the three options for one of the Magirus appliances – return it to the leasing company (requiring the payment of a penalty), buy the appliance from the leasing company or continue to lease it – and consider the best financial option;
- (3) provide an operational view on the position with the appliances;
- (4) begin procurement of a new machine which would come on stream in year 3 and the necessary amendments be made to the capital programme.

### **14 REVISIONS TO FINANCIAL STANDING ORDERS AND FINANCIAL REGULATIONS**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated.

**RESOLVED**

- (1) that the plans to update the format and content of the Authority's financial regulations and the amendments to the current version of financial standing orders and financial regulations be approved as set out in the appendices to the report ;
- (2) that the Chief Fire Officer ensure that reference was made in the regulations to 'Cardiff checks.'

### **15 PRUDENTIAL CODE MONITORING REPORT TO 31 AUGUST 2010**

Consideration was given to the report of the Treasurer, copies of which had been circulated, on performance up to 31 August 2010 relating to the prudential indicators for capital accounting and treasury management. The Treasurer reported that a further £3 million had been borrowed at the end of September 2010 due to the low interest rates.

**RESOLVED that the report be noted.**

## **16 CAPITAL BUDGET MONITORING REPORT TO 31 AUGUST 2010**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, on progress on the capital programme in 2010/11 to the end of August 2010 and the significant variances against the original programme.

**RESOLVED that the report be noted and the slippage from 2009/10 be carried forward into 2010/11.**

## **17 REVENUE MONITORING REPORT TO 31 AUGUST 2010**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, on the financial performance of the Service in 2010/11 to the end of August 2010 and analysing significant variances against the original budget.

**RESOLVED that the report be noted and the transfer of part of the underspend to date totalling £630,000 to general reserves be approved.**

FOR NOTE